



Four Winds Public Back to School Plan



Please read Sturgeon Public Schools Back to School Plan for information regarding the recovery phase responded to the COVID-19 pandemic.

[Sturgeon Public Schools Back to School Plan](#)

2021 - 2022 School Year Plan

This document will continue to be updated based on orders from the Chief Medical Officer of Health and Alberta Education.

[GoA Preparing for a new School Year Website link](#)

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School Operations – What School Will Look Like

Exterior School Doors

We will be utilizing three entrances to our building. Classes will have their own unique entry and exit points to the building, which will be their only access and exit point throughout the day. Maps will be posted outside school, along with numerous staff members, to help direct students to the appropriate entrance.

Student Arrival and Entry

School doors open at 7:55am. Students arriving on buses will be greeted by a staff member who will remind them of their entry and exit doors. Students are encouraged to sanitize or wash their hands upon arrival.

Masks

Please see SPS and Alberta Education guidelines for further information. Sturgeon Public Schools supports individuals who choose to wear masks. Alberta does not have a mask requirement in schools; however, masks may be recommended temporarily if there is a respiratory illness outbreak at a school.

Masks are mandatory for students, teachers, staff members and visitors on **school buses**.

Lunch Eating & Lunch Recess

Elementary classes will take their lunch recess outside from 11:25-11:45am. Students will return inside to eat their lunches in the homerooms from 11:50am - 12:05pm.

Junior High classes will eat their lunches in their homerooms from 11:25 - 11:45am. Students will take their lunch recess from 11:45am - 12:05pm.

Students are asked to not share utensils, dishes, water bottles or drink containers. Students will be asked to wash their hands or use hand sanitizer before and after eating.

Jr. High students will be allowed to go home for lunch if parents have signed the permission form.

Playground Use: Before and After School

Schools will not be assigning staff to supervise playground equipment before and after school. To support safety, this equipment will be off limits to students during these times. Families who wish to take children to the playground at other times of the day are encouraged to follow the province's Guidance for Playgrounds to use the equipment as safely as possible.

Food Handling

The following measures will be taken in regards to food handling:

- Students will have access to microwaves.

Relaunch Guidebook

- Water fountains will be in service however; students are strongly encouraged to bring a water bottle and use the refill stations as needed.
- Students need to refrain from sharing food or water bottles.
- Students need to bring lunches that don't require a teacher to open or supply cutlery for..

Music/Band

Elementary classes will have music as scheduled.

Junior High Band will be offered at this time. Please see Options/CTF handed out the first day of school for more information.

CTF Classes/Options

CTF classes are a great way to expose students to a variety of other topics and provide a slower-paced alternative to the rigors of core classes. Elementary classes will have a rotating CTF schedule that will change monthly to give students the opportunity to experience many different complimentary classes. Jr. High students will select their classes at the beginning of each of the four terms.

Library

Library books will be available to students and can be checked out.

Students are asked to keep their library books with their belongings and not share with other students.

Student Groups/Cohorts

As per direction from Alberta Education and our CMOH, cohorting is not required for the 2021-22 school year but may be recommended temporarily to prevent the spread of infection if there is a respiratory illness outbreak at school. .

End of School Day

Students will:

- leave through assigned exit door

Bus Students will:

- wear a mask as they get on the bus and for the duration of their ride
- will possibly have a staggered dismissal time
- are encouraged to exit the building in a calm orderly manner
- students are asked to leave the property or board their bus immediately after dismissal

Extra-Curricular Activities

SPS extra-curricular athletics and fine arts performances will resume. In Sturgeon Public Schools, for the month of September, **fans will not be allowed** to attend volleyball games. This follows recommendations from Metro Athletics and will be reviewed monthly.

Supplies and Storage - Lockers

Students are encouraged to bring their own personal laptop or Chromebook to minimize any sharing of electronic devices.

Locker use will resume in 2021-22. All students are required to have and use a lock on their locker. Lockers will be assigned on the first day of school.

Washrooms

Washroom access is limited to 5 students at a time. Students waiting to use the washroom will do so at a physical distance and not within the washroom. When going to the washroom students will use practice proper hand hygiene and not loiter. Washrooms will be cleaned throughout the day.

Hand sanitizing

Anyone entering the building will be encouraged to use hand sanitizer. Students will be asked to sanitize or wash their hands before and after each recess, lunch eating and frequently throughout the day.

Leaving School Grounds

Jr. High students will be permitted to leave school grounds for lunch if their parents have signed a permission form (handed out on the first day of school). Elementary students are required to remain on school grounds throughout the day.

Pick Up, Drop Off and Visitors to School Building

Parents and guardians are asked to stay in their car when dropping off and picking up students. If you are picking up your child during the school day please call the office prior, come to the door and we will arrange for the student to come out to you. Administration or office staff will sign the student in/out. You may park directly in front of the school for short term parking when busses are not present.

If you are wanting to schedule a meeting, an appointment needs to be made. Visitors must scan and fill out the QR code at the main entrance before entering. Visitors are encouraged to sanitize upon entry.

Morning Drop Off

Please do not enter school grounds during bus unloading (7:45-8:00am) and loading (2:25 - 2:40pm). Please respect the no parking signs to ensure our busses can safely enter and exit the school.

Relaunch Guidebook

If your student is needing access to barrier free entry points, please discuss with administration and use the staff and guest parking lot.

